

TRAVEL PERMIT REQUEST FORM

TODAY'S DATE: _____ **NAME:** _____

ADDRESS: _____

STREET# AND STREET NAME

APARTMENT #

CITY

STATE

ZIP CODE

PHONE NUMBER

WHAT IS YOUR DESTINATION?

DESTINATION: _____

CITY

STATE

DATE LEAVING: _____ **DATE RETURNING:** _____

PURPOSE OF TRAVEL: _____

COUNTY OF DESTINATION: _____

LARGEST CITY CLOSEST TO DESTINATION: _____

WHERE WILL YOU BE STAYING?

NAME: _____

ADDRESS: _____

STREET # AND STREET NAME

APARTMENT#

CITY

STATE

ZIP CODE

PHONE NUMBER

WHAT KIND OF TRANSPORTATION?

VEHICLE MAKE: _____ **MODEL:** _____ **COLOR:** _____

LICENSE PLATE# _____ **STATE:** _____

REGISTERED OWNER: _____

AIRLINE NAME: _____

DEPARTURE SCHEDULE: _____

FLT# _____ **LEAVE AT** _____ **ARRIVE AT** _____

RETURN SCHEDULE: _____

FLT# _____ **LEAVE AT** _____ **ARRIVE AT** _____

WHO IS TRAVELING WITH YOU?

ANY ADDITIONAL COMMENTS?

**NOTE: THIS REQUEST MUST BE GIVEN TO YOUR OFFICER TEN (10) BUSINESS
DAYS BEFORE YOU WANT TO TRAVEL**